



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES


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Cabinet Secretary

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Cynthia E. Beane  
Commissioner

MEMORANDUM

**TO:** All Residential Treatment Providers; The Behavioral Health Providers Association; Ryan Brown Grant Fund Recipients; Licensed Behavioral Health Centers; Comprehensive Behavioral Health Centers; and Bureau for Behavioral Health and Health Facilities

**FROM:** Jeffrey S. Lane, Substance Use Disorder Services Program Manager 

**DATE:** July 11, 2018

**RE:** Peer Recovery Support Specialist Webinar

The Bureau for Medical Services would like to remind providers regarding Peer Recovery Support Specialists, BMS will accept any peer recovery support certification completed prior to July 1, 2018 to be grandfathered in for the purposes of meeting this requirement. Applicants who have not previously completed a certification prior to July 1, 2018 must complete the BMS Peer Recovery Support Specialist Webinar with an 80% or higher score to be certified. The applicant must provide proof of certification prior to July 1, 2018 or must complete the certification of the BMS webinar on or after July 1, 2018 and submit it to [BMSSUDWaiver@wv.gov](mailto:BMSSUDWaiver@wv.gov).

The webinar is available here: [www.onlinelearning.wv.gov/student](http://www.onlinelearning.wv.gov/student)

Attached to this memo are Instructions for enrolling in Public LMS Course DHHR. A drop-down box appears on the second step after you click "Create New User". The next screen to appear asks you to "Select an organization and then optionally enter the access code if required". Per our step-by-step instructions, the individual should choose "**Department of Health and Human Resources**", then continue as no access code is required. From there the "**Create New User**" profile page pops up and the individual can go through the steps to enter their name, email address and set up a password. The course ID is DHHR100.

Documentation of all requirements must be maintained in the PRSS personnel files by the LBHC or CBHC employers. Chapter 504 of the West Virginia Medicaid Providers Manual covers the SUD Waiver program and is available on the BMS website. Section 504.15.1 details the requirements to be certified as a Peer Recovery Support Specialist.