

Speaker Sign-Up Process for Annual Pharmaceutical and Therapeutics Committee Meeting

- Requests to speak at the annual Pharmaceutical and Therapeutics (P&T) meeting will only be accepted at the P&T Committee meeting. The sign-up process will begin one hour prior to the start of the meeting and will conclude after 45 minutes. Requests received prior to the meeting will not be accepted.
- Speakers are required to complete a disclosure form and provide valid ID with their request. The disclosure form is available to download from the Medicaid Pharmacy [website](#).
- Each drug or product is limited to three minutes total for public comment. To maximize efficiency, we ask that only one speaker present per drug or product. If multiple speakers sign up for the same item, they will share the three minute time slot.
- Clinical material is limited to two pages and must be given to the Bureau's secretary before the start of the meeting for distribution to the Committee members. Alternatively, documentation may be emailed to the Bureau's PDL vendor, Optum Rx, for review at least two weeks prior to the P&T meeting.
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- All presentations must be delivered verbally without the use of slides or supplementary materials.